

# Porter Street Elementary PAC

## General Meeting Minutes – November 21, 2017

### Porter Street School – PAC Room

Meeting attended by: Christine Baker (E), Tanja McAffer (E), Christina Debruyn, Karen Lim, Shannon Buchanan, Hitomi Nunotani and Derek Passaglia (Principal)

**Quorum is met**

#### Introduction

**1.0 Commence Meeting:** Christine called the meeting to order at 7:30 pm.

**2.0 Introductions:**

- PAC executive introductions, attendees' introductions
- See attendance sheet for attendees

**3.0 Additions to agenda:**

- PAC Room Schedule
- Pub Fundraiser

**4.0 Approve Previous Minutes – June AGM Minutes**

Tanja motioned, Shannon 2<sup>nd</sup>, all in favour.

#### Business Arising

**5.0 Principal's Report (Derek Passaglia)**

- Met with Secretary Treasurer and Assistant Super Intendent they will honor our original invoice of \$9086, moving forward there will be a contingency in place
- Basketball courts quote will stay as it is with the high quote, Derek will look at getting a cost estimate with 1 hoop with painted lines. If quote is too high, what are other items to add to the playground
- On the last parent newsletter, the new report card curriculum reporting template was sent for parents to review
- PAC Room Schedule to be created

**General Update:**

**6.0 Treasurer's Report (Daniel)**

- Will be reviewed at next PAC meeting

**7.0 PAC Upcoming Events**

- December 10 - Pancake Breakfast with Santa from 9am-noon – Derek to send out a request for volunteers and if any parents are interested in participating in a craft fair on the same day the table will be \$10, there is a limit of 6 tables, posters to be printed and put up around the school. Stan will be our photographer for the event. (Hitomi to send him an email to confirm). This will be a bring your own plates and cutlery event.
- Family Directory – looking at ways to still have this available for parents, will be hopefully per class and more private because of the privacy laws
- December 22 – PJ Movie Night

**8.0 PAC Events Update**

- Halloween Dance Results – October 27<sup>th</sup>, raised around \$1000 profit
- Popcorn Day Enrollment, sold \$2900, 259 students
- Update on Spirit Wear – handed out, way more this year and very happy with the garments
- QSP Magazine and Gift Fundraising – about \$1100 was raised for the school

## **9.0 Voting**

- Christine is the electoral officer, no objections from attendees  
Nomination for co-DPAC rep is Hitomi – she accepts the nomination, canvassed 3 times for any additional nominations, there were none, all in favour

## **10.0 Additions**

- Karen Lim looked into a Pub Fundraiser with Moody Ales and have Aussie Food Trucks, still looking at pricing for beer and food. This event would be around 2hrs and on a Friday night in the spring. Profit per person would be around \$5 per person. Also buying frozen pies and selling them for fundraising is also an option. Karen will continue looking into this.

**Adjourn Meeting:** Meeting adjourned at 8:58pm. Tanja motioned to adjourn the meeting. Seconded by Hitomi. All in favour.

**Next PAC Meeting is the AGM: Tuesday January 16, 7:30pm – 8:30pm**

*Minutes submitted by Tanja McAffer, PAC Secretary*