

Porter Street Elementary PAC

General Meeting Minutes – September 17, 2018

Porter Street School – PAC Room

Meeting attended by: Tanja McAffer (E), Christine Baker (E), Joanne Elsdon (E) Daniel Vasquez (E), Nicole Marcelin (E), Christina Debruyne, Amy Williams, Owen Williams, Phil Trasolini, Katalin Trasolini, Ann-Marie Longhurst, Karen Lim, Laura Ziefflie, Elisha Jang, Jodi, Frisk, Sylvia Schmitz, Derek Passaglia (Principal)

Quorum is met

Introduction

1.0 Commence Meeting: Tanja called the meeting to order at 7:19 pm.

2.0 Introductions:

- See attendance sheet for attendees
- Introduction of exec
- Description of 'what is the PAC' & intro to PSPAC.com

3.0 Approve Previous Minutes – January Minutes

Joanne motioned, Nicole 2nd, all in favour

4.0 Additions to agenda:

- Kilometer club (Laura)
- Fundraising (Phil)

Business Arising

5.0 Principal's Report (Derek Passaglia)

- Classes were finalized by Friday Sept 14
 - District Learning Services approval received promptly;
 - 17 divisions (11 FI; 6 EN; 375 students)
- SD43 Porter Street district website includes Action Plan for Learning, Code of Conduct, staff directory, link to PAC
- Co-curricular activities ramping up! Sports & events starting now
- Encouraging all parents to get involved and stay in touch!

6.0 DPAC Report

- Joanne is our new DPAC rep
- District PAC is relevant for all levels of schooling. Covers district events; meets monthly; varying topics with great speakers (e.g. curriculum, digital world, health etc)
- All welcome at the DPAC meetings; free to attend; register via EventBrite
- Next meeting is October 3 at Winslow Center ~6:15pm (Orientation meeting; all are welcome)

7.0 Volunteering with PAC

- Various opportunities available to volunteer
- Register via signup sheet on PAC bulletin board in Porter Street lobby (diagonal from the office)
- Tanja to send digital list of volunteer opportunities to Derek to share further
- Daniel to confirm which email can be linked to Volunteering requests

8.0 PAC Events Update

- **PJ Night** – 3 events annually first event is October 5th 6pm – 8pm (option to purchase packages for dinner & movie or BYO food). This is a major fundraiser for the PAC fund
- **Hot Lunch** – offered 13x/year typically Fridays; various vendor suppliers provide food; parents can order via Munch-a-Lunch in a-la-carte style. New this year: Subway customized sandwiches. Hot Lunch volunteer shift is 11:45 – 12:15. This is different than Lunch Lady (Tuesdays) and Lunch Program (daily)
- **Munch-a-Lunch** website portal is used for a number of different ordering items including non-food activities (e.g. SpiritWear, PJ Nights, Popcorn Days etc.)
- **Multicultural Day** – Bi-annual (happening this year!). Each classroom needs a parent volunteer to represent their culture for the day while students 'travel the world' throughout the day and learn about each other's cultural backgrounds. A big project – and so cherished by the students! Limited funds available to support the day. May 31, 2019
- **Popcorn Day** – first free day is October 26th. 10 Popcorn Days total per year for a small donation. Signup is via Munch-A-Lunch. All students must be registered in the program to receive popcorn.
- **QSP** – Fundraising company (2018: Magazine program yielded 40% return to PSPAC)
- **Epicure** – Canadian, organic, GF food company; Fundraising program featuring weeknight dinners, dips or healthy desserts (40% of the proceeds go to PSPAC)

- **Tri-City Heartlink (Ann-Marie)** – possible new concept to open new fundraising opportunities (Derek welcoming to make a presentation / make a motion to try a new vendor)
- **Santa's Breakfast** – December 9th 2018; Hitomi confirming with Optimist Club; seeking coffee donations, craft table volunteers
- **Halloween Dance** – October 26th 2018; lots volunteers needed (parent volunteers, DJ?)
- **Porter Spirit Wear** – new design this year. Will be orderable via Munch-A-Lunch later in September; stay tuned. Derek to send a notice to community

9.0 Treasurer's Report (Daniel)

- Chequing Account - \$29,631.99 balance
- Savings Account – total in account \$6,230.05 – final payment for playground was processed in July (\$9,086); rest of money is not currently earmarked except for some minor paint lining projects
- Gaming Account – total in account \$10,368.55. Gaming grant applied for and currently pending. Certain criteria must be met to utilize these funds (e.g. Multicultural Day, Zumba etc.)
- Total PAC accounts = \$44,388.46

10.0 Additional Items

- **Fundraising (Phil)** - Concern about big picture in the amount of sugar and food used as a reward or fundraising in schools
 - Suggestion to work in collaboration with PAC, teachers' union etc. to do consultations, education (e.g. via open house) to present the facts about the motion to all parents and families
- **Kilometer Club (Laura)** – Starting Tuesday Sept 25, then every week after school! Milestone gems (Amy to discuss with Laura). Laura submit any requests for budget overage via formal process and motion/vote (TBD with Christine B)

Adjourn Meeting: Meeting adjourned at 8:59pm. Tanja motioned to adjourn the meeting. Seconded by Joanne. All in favour.

Next PAC Meeting: Monday October 15, 7:15pm – 8:30pm

Minutes submitted by Nicole Marcelin, PAC Secretary