

Porter Street Elementary PAC

General Meeting Minutes – May 30, 2017

Porter Street School – Staff Room

Meeting attended by: Ed Sagarbarria (E), Daniel Vasquez (E), Tanja McAffer (E), Hitomi Nunotani (E), Christina Debruyn, Nicole Marcelin, Ellie Pahlavanpour, Derek Passaglia (Principal)

Quorum met - yes

Introduction

1.0 Commence Meeting: Ed called the meeting to order at 7:05pm.

2.0 Introductions:

- PAC executive introductions, attendees' introductions
- See attendance sheet for attendees

3.0 Additions to agenda:

- Proposal for the Playground refresh budget

4.0 Approve Previous Minutes – May 7, 2017

- Nicole motioned to adopt the minutes, Tanja 2nd minutes, all in favour

5.0 Principal's Report

- Big thank you to the staff and PAC for the year end BBQ everyone had a great time.
- Mr. Bob Ennenberg will be retiring this year, Derek will be interviewing for a grade 3 and 4 French Immersion position
- Basketball court quote from last month's meeting was unclear went back to get clarity on estimate still waiting for a finale quote will be talking about this on Monday June 5, the delay will probably mean not having this completed this school year
- Staff is picking paint colour theme for the school and voting which one they like best out of the 7 options
- ZUMBA coming up
- Preparing for year end
- Finishing action plan for learning
- Talk about personal growth plan with super intendent
- Thank you to the PAC for your dedication and work

6.0 Treasurer's Report (Daniel Vasquez)

- Chequing Account \$17,531.64 with debits and credits the month end balance is \$15,591.30, still pending \$4,931.59 from stripe
- Savings Account - \$17, 715.24 pending interest for the month
- Gaming Account - \$10,518.43
- Total \$43,824.97
- Proposed Budget for 2017/2018 – page 1 expecting to bring in \$31,440, expenses \$26,820 with a profit of \$4620 – see pink sheet for more details of each line item
 - Extra-Curricular Program Donations – lowered to \$1200 from last year due to Do What You Luv Foundation which organizes programs for the school
 - Welcome to Porter increased to \$300
 - Gaming - \$20/student, school attendance for new school year is 362 students
 - Publishing House lowered from \$1000 to \$800
 - Added Team Athletics Development \$200 (to bring in a program, new jerseys...)
 - Running Club increased to \$300 as in the past parent purchased out of pocket
 - Parent Educations increased from \$500 to \$1500 this is every 2 years
 - Multicultural Day every 2nd year increased from \$1000 to \$1500 to improve performances and print item cost
 - Website currently \$150 to \$300
 - Stationary was \$300 to \$150

- Every year put aside \$1200 for Emergency Preparedness Supplies
- Appliance Replacement Fund \$1000 incase fridge or stove needs to be replaced

Projects

- \$17,484.26 – details of where money will be allocated
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Adopt Budget for 2017/2018, Tanja motioned, Nicole 2nd , all in favour

7.0 Business

- Still need a Capital Committee Coordinator email chair@pspac.com if you are interested or know of someone who is

8.0 Voting

- Ed is the electoral officer, no objections from attendees
- Nomination for Chair is Christine Baker – she accepts the nomination, canvassed 3 times for any additional nominations, there were none, 5 in favour, 1 abstaining
- Nominations for Treasurer is Daniel – he accepts, canvassed 3 times for any additional nominations, there were none, 5 in favour, 1 abstaining
- Nominations for Secretary is Tanja - she accepts the nomination, canvassed 3 times for any additional nominations, there were none, 5 in favour, 1 abstaining
- DPAC Rep Hitomi, currently stepping down
- DPAC Representative vacancy

9.0 Events/PAC Programs/Community Events/Fundraising:

- Popcorn Machine Ed to see if it still works

10.0 Upcoming Events:

- Staff Appreciation – scheduled for June 21 menus coming soon for staff to select options
- Spirit Wear – not having a sale before year end
- PJ Night – if we have help to organize before year end may be able to squeeze one in
- Year End BBQ – was a great event and success

11.0 For next meeting –

- DPAC Rep voting if anyone is interested please email chair@pspac.com
- Playground phase 2 vote for an additional \$6000

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Adjourn Meeting: Meeting adjourned at 8:40pm. Nicole motioned to adjourn the meeting. Seconded by Daniel. All in favour.

Next PAC Meeting is Tuesday June 6, 2017 7pm

Minutes submitted by Tanja McAffer, PAC Secretary