

Porter Street Elementary PAC

General Meeting Minutes – October 17, 2017

Porter Street School – PAC Room

Meeting attended by: Christine Baker (E), Daniel Vasquez (E), Ellie Pahlavanpour (E), Tanja McAffer (E), Christina Debruyne, Karen Lim and Derek Passaglia (Principal)

Quorum is met

Introduction

1.0 Commence Meeting: Christine called the meeting to order at 7:32 pm.

2.0 Introductions:

- PAC executive introductions, attendees' introductions
- See attendance sheet for attendees

3.0 Additions to agenda:

- PAC – Trolley cart purchase (this was discussed at this time, Derek to help resolve or find trolley)

4.0 Approve Previous Minutes – June AGM Minutes

Tanja motioned, Ellie 2nd, all in favour.

Business Arising

5.0 Principal's Report (Derek Passaglia)

- Received an invoice for \$9086 (PAC is not paying this amount) for the playground upgrades (benches, grass, trees) – with incorrect information, asked to have invoice items listed, invoice price increased to \$11600, trying to resolve the price difference, to go back to the original price estimate, Derek will have another meeting on November 2, 2017 – in future we would need to build in a 20% contingency for any estimates that are given, next PAC meeting we will revisit the basketball estimate
- New report card template for next reporting period, the new form is designed to match the new curriculum, this will be called communicative learning curriculum

General Update:

6.0 Treasurer's Report (Daniel Vasquez)

- YELLOW Sheet pg1 – have received the grant for the year, based on the students at the school (\$20 per child)
- PINK Sheet–September statement for all accounts - will need to pull other reports to see breakdown – Stripe money will be moved into our account
- Total in our accounts is over \$65000

7.0 PAC Upcoming Events

- October 27 - Halloween Family Dance 6pm -8pm – teachers to help carve pumpkins or do a Halloween craft to decorate the gym, do any parents have decorations to borrow or donate for the event? Christine to send Derek an email with details
- November 5 – Parent Pub Fundraiser – cancelled – park it for later
- December 10 - Pancake Breakfast with Santa 9am-noon – we have the Optimist Club to cook the sausage and pancakes
- December 22 – PJ Movie Night

8.0 PAC Events Update

- October 6 PJ Night – profit \$873
- Popcorn Days Enrollment – 230 students enrolled, collected \$2700 to date
- Spirit Wear – sold around \$1500 of garments
- Family Donation – \$5680 was raised last year, this year \$4585 is raised to date

Adjourn Meeting: Meeting adjourned at 8:51pm. Tanja motioned to adjourn the meeting. Seconded by Karen. All in favour.

Next PAC Meeting is the AGM: Tuesday November 21, 7:30pm – 8:30pm

Minutes submitted by Tanja McAffer, PAC Secretary