

Porter Street Elementary PAC

General Meeting Minutes – November 19, 2018

Porter Street School – PAC Room

Meeting attended by: Tanja McAffer (E), Christine Baker (E), Joanne Elsdon (E), Daniel Vasquez (E), Nicole Marcelin (E), Christina Debruyne, Sonia Loretan, Danielle Ukalovic, Laura Zieffle, Sylvia Schmitz, Derek Passaglia (Principal)

Quorum is met

Introduction

1.0 Commence Meeting: Tanja called the meeting to order at 7:23 pm.

2.0 Approve Previous Minutes – September Minutes

Nicole motioned, Joanne seconded; all in favour.

3.0 Additions to agenda:

- Kilometer club update (Laura)

Business Arising

4.0 Principal's Report (Derek Passaglia)

- Primary objectives are safety & curriculum, but there is a lot more going on at Porter including:
 - Professional development by teachers and staff
 - Extracurricular programs for students
 - PAC-sponsored and supported activities for Porter families

5.0 DPAC Report

- Review of latest DPAC meeting held Nov 6, including:
 - District budget increase was requested. Other funding increases may be petitioned by individuals or groups as part of the budget process
 - School trustees (election of new trustees, Long Service Awards presented)
 - Update on various topics such as new curriculum, revised report cards, cannabis legalization, emergency preparedness, traffic around schools, fundraising ideas.
- Next DPAC meeting will be held Nov 28 at Winslow Center; Gail Bedard will hold a presentation on Conflict Resolution "Enabling parents to advocate on students' behalf". (Joanne to provide details for Derek to share in newsletter)

6.0 Volunteering with PAC

- Various opportunities available to volunteer
- Register via signup sheet on PAC bulletin board in Porter Street lobby (diagonal from the office)
- Nicole to send Derek list of opportunities with dates for newsletter

7.0 PAC Events Update

- **Financial Literacy Workshops** – A new opportunity wherein CPA provides free financial literacy workshops (available for classroom or parent talk (45 min/15 min Q&A)
 - *How to teach kids about money, Are you a good financial role model?* (parents)
 - *Pet Shop, Needs vs Wants, Bartering, Savings & Bank Accounts* (students)
- Many ideas discussed on how and when the ideal format and timing would be for this initiative
- Christina will liaise with Derek to confirm timing for the event(s). Nicole happy to support
- **PJ Night** – next event Dec. 21. Need to select an appropriate movie. Great to have more volunteers
- **Santa Breakfast** – Hitomi N. (Santa Breakfast Chair) still seeking volunteers to help with this event
 - Grills, tables, chairs are on their way from other schools
 - Stan confirmed as photographer (Jenaya Elsdon to support)
 - Munch-a-lunch online payment should be ready in a few days (maximum tickets is 300). The event is expected to sell out as per previous years
- **Multicultural Day** – Iris E. still seeking 5 more volunteer parents to showcase a culture for May 31 event (countries currently represented are Mexico, India, China, Kenya & Spain)
- **QSP Fundraising** – So far, \$500 will be returned based on purchases from 14 customers. School continues to receive funds even if parents renew magazine subscriptions on the system. Promotion could be extended but the special bonus gifts will end due to shipping timing. Tanja to provide extra magazine brochures for Craft Fair tables
- **Porter Spirit Wear** – Supplier shortage on grey hoodies. Delivery expected 1st week of December. If families have purchased items as surprise gifts, they will need to notify Daniel not to deliver the items to the student.

8.0 Treasurer's Report (Daniel)

- Chequing Account - \$39,926.77 balance
 - Family donations raised \$4,777 (carried over from 2017-18); net new amount to be deposited by PAC to Porter Street School will be \$3,350; typically used for field trips or classroom items
- Savings Account – total in account \$6,237.34
- Gaming Account – total in account \$19,101.55; pays out Zumba, Multicultural Day and other activities
 - Includes \$8,736.00 from Gaming Grant
- Operating funds yet to be moved from the Gaming Account to the Chequing Account to represent expenditures during the school year
- Total PAC accounts = \$65,265.66
 - No other projects currently committed. Staff interest in Technology investments.

9.0 Additional Items

- **Kilometer Club (Laura)** – KM Club has had a great start! 189 students are signed up with regular participation from ~150 students (and teachers!) across all grades. In total, the group has run 2400km! (that's as far as Coquitlam to just past Winnipeg!). Last KM Club 2018 will be December 11 when some special events are planned.
 - Current approved budget is \$300.00. Current costs have exceeded budget due to high participation and new incentive program (totaling \$781.00 for equipment, charms, necklaces that were purchased in bulk to save costs longer-term)
 - Recovery of this overage was proposed through either budget increase, fundraising initiative or single-source donation
 - Motion made by Joanne Elsdon to adopt a one-time increase the KM Club budget by \$500.00
 - Seconded by Christine Baker
 - Vote to approve the motion will be held at the next PAC meeting on January 21, 2018.

Adjourn Meeting: Meeting adjourned at 8:51pm. Joanne motioned to adjourn the meeting. Seconded by Laura. All in favour.

Next PAC Meeting: Monday January 21, 7:15pm – 8:30pm

Minutes submitted by Nicole Marcelin, PAC Secretary