

# Porter Street Elementary PAC

## General Meeting Minutes – January 21, 2019

### Porter Street School – PAC Room

Meeting attended by: Tanja McAffer (E), Christine Baker (E), Joanne Elsdon (E), Daniel Vasquez (E), Nicole Marcelin (E), Christina Debruyne, Laura Ziefflie, Brian Burnell, Sylvia Schmitz, Danielle Ukalovic, Alana Udavicic, Andrea Bertness, Amy Williams, Megan Stowe, Amy Reid, Victoria Fung, Leonard Kane, Chris Nicholls (Guest from SD43), Derek Passaglia (Principal)

#### Quorum is met

#### Introduction

**1.0 Commence Meeting:** Tanja called the meeting to order at 7:15 pm. Brief introductions made by the PSPAC Exec.

#### 2.0 Approve Previous Minutes – November Minutes

Nicole motioned, Christine seconded; all in favour (except abstentions).

#### 3.0 Additions to agenda:

- Newsletter
- Financial literacy
- Free pancake breakfast

#### Business Arising

#### 4.0 Step by Step Out-of-School Care

- Step-by-Step Presentation
  - Megan Stowe (President of BOD at Step-by-Step (SBS)) provided presentation (supported by Amy Reid (Director of Operations), Alana, Andrea, Stacy) to share info about the non-profit society with a goal to be better partner to our society
  - SBS has a 40-year history in this neighbourhood working with kids of all ages including K-12 age (ie. 83 kids and their families with families across 3 sites incl. students from Harbourview and Porter)
  - Scouts Hall location is at risk so the goal of the presentation is to make the community aware that there is no feasible solution currently underway to meet the out-of-school care needs of Porter Street School families (current enrolment at 15/20 with many turned away due to the inability to guarantee long term security of the placement)
- Chris Nicholls (SD43)
  - SD43 is passionate about education and supporting childcare; 2100 spaces offered throughout SD without gov't incentives
  - Of the 43 schools in SD43, 10 don't have on-site childcare. Porter is the only one of these with flat land that could be feasible for building, however challenges exist in facilitating care of children given squeeze on capacity of schools for learning space, especially considering projected demographics within the next decade
  - Community interest includes not only educational space (schools) but also childcare AND recreation (eg. Metro-Ford Soccer); therefore consultation is critical in finding a path forward
  - SD 43 Task force exists (meeting Jan 31)
  - Longer-term opportunities exist (ie. Winslow campus) but only for needs beyond the construction horizon of 2-3 years
- Discussion
  - Discussion about opportunities to find a bridging opportunity

#### 5.0 Principal's Report (Derek Passaglia)

- Discussed process that has occurred leading up to the inclusion of Step-by-Step Board and Chris Nicholls (SD43) at the PAC meeting. Recognition of the passion and service of the Step-by-Step group to share the message about the out-of-school care program and its goal to find a new physical home.

#### 6.0 DPAC Report

- Review of latest DPAC meeting held Nov 28, including:
  - Superintendent Patricia Garland and newly-elected school trustees attended
  - Red Fox Society: Youth mentorship/leadership opportunity to foster bridging between Indigenous & non-Indigenous youth
  - Significant focus on pedestrian safety
  - Joanne brought up the contracting issues re. accountability for communication around the job requests and quotes
  - DPAC notes not yet available online but will be posted at a later date (useful links provided at the meeting emailed by Derek to Porter community)
- Next DPAC meeting will be held Wednesday January 30 at Winslow Center

#### 7.0 PAC Events Update

- Sign up to volunteer for any events on the PAC board in Porter Street lobby (diagonal from the office)

- **PJ Night**
  - Event was canceled Dec. 21 due to low sign-ups
  - February 14 event IS NOT HAPPENING and needs to be stricken from the students' agenda
  - Some refunds need to be issued.
  - Next PJ night will be March 15
- **Santa Breakfast** – Great event! A wonderful time had by all
  - Optimist Club donated \$300 to the PSPAC after helping to deliver a breakfast to ~300 visitors!
- **Year-end BBQ & Potluck** – confirmed with Optimists Club for May 24
  - Volunteers needed
  - Reminder – great to invite the new K families in the Kindergarten Registration package
- **Multicultural Day** – Iris E. still seeking additional volunteer parents to showcase a culture for May 31 event
  - 7/10 countries represented (China, Kenya, Spain, Japan, El Salvador, India, Mexico so far)
  - First planning meeting is Tuesday Jan 22 at 7pm in the Porter Staff Room
  - Day-of volunteers also needed for May 31
- **Staff Appreciation Day** – PAC coordinates a catered lunch as a thank-you to all staff. Volunteers needed to help organize the luncheon and décor etc.
- **QSP Fundraiser** – raised about \$750 toward PAC budget based on only 16 students' participation. Thanks Tanja & Christina for your work on this!

**8.0 Kilometer Club (Laura)** – started September 25<sup>th</sup>. Wrap-up on Nov 11<sup>th</sup> with Tim Hortons & Starbucks donations. About 100 kids and teachers continue to run every Tuesday afternoon with lots of parent volunteers!

**8.1** Current approved budget is \$300.00. Last meeting, planned motion to vote at today's (Jan 21) meeting to adopt a one-time increase of KM Club budget by \$500.00 (according to by-laws) to bring the total budget for the year to \$800.00.

**8.2** Joanne E. motioned to approve the one-time increase. Nicole seconded the motion. All in favour. The motion passes.

#### 9.0 Treasurer's Report (Daniel)

- Chequing Account - \$39,847.92 balance
  - Net new donation amount to be deposited by PAC to Porter Street School will be \$3,200; typically used for field trips or classroom items
- Savings Account – total in account \$6,244.88
- Gaming Account – total in account \$19,098.55; pays out Zumba, Multicultural Day and other activities
- Total PAC accounts = \$65,191.35
  - No other projects currently committed.

#### 10.0 Additional Items

- **Newsletter** - Amazing! Thanks to Christina D for putting together this summary. Parent feedback it is very easy to read and much appreciated
- **Financial Literacy Workshops** – A new opportunity wherein CPA provides free financial literacy workshops targeting Grades 4/5 (available for classroom or parent talk (45 min/15 min Q&A)
  - *How to teach kids about money, Are you a good financial role model?* (parents)
  - *Pet Shop, Needs vs Wants, Bartering, Savings & Bank Accounts* (students)
  - PAC Exec to liaise with Derek to confirm timing for the event(s) and identify potential teachers that could sponsor
- **Free PAC Pancake Breakfast** – Hitomi will confirm with Optimist Club. Date to be confirmed

**Adjourn Meeting:** Meeting adjourned at 8:49pm. Alana motioned to adjourn the meeting. Seconded by Christine. All in favour.

**Next PAC Meeting: Monday March 4, 7:15pm – 8:30pm**

*Minutes submitted by Nicole Marcelin, PAC Secretary*