

# Porter Street Elementary PAC

## General Meeting Minutes – May 15, 2019

### Porter Street School – PAC Room

Meeting attended by: Tanja McAffer (E), Joanne Elsdon (E), Christine Baker (E), Nicole Marcelin (E), Christina Debruyn, Derek Passaglia (Principal), Steven Janes, Tina Corrado, Danielle Uvalovic, Sylvia Schmitz, Brian Burnell, Ying Hua Wang, Hitomi Nunotani, Rob Lake

#### Quorum is met

#### Introduction

**1.0 Commence Meeting:** Tanja called the meeting to order at 7:20 pm.

**2.0 Approve Previous Minutes – April 15<sup>th</sup> Minutes**

Correction – Christine should be Christina; Minutes to be corrected; Adoption will be moved to next meeting.

**3.0 Additions to agenda:**

- none

#### Business Arising

**4.0 Principal's Report**

- Staffing updates: Teachers – Mme. Walry retiring, Mme. James moving to Grade 2, 1 position posted; some contract teacher positions ended. Number of EAs will change based on student needs & assignments
- Lots going on in these last few weeks of the school year!
  - Track & Field Meet next week, Grade 3 Porter Hockey League ongoing
  - Welcome to K in 2 weeks
  - Grade 5 Field Trip
  - Sports Day June 14<sup>th</sup>
  - Zumba Week in June
  - Student Recognition Assembly June 26
- Thank you to the PAC for facilitating the Technology Grant to provide a set of new devices for the school

**5.0 Review and vote on Playground Refresh Options**

- Discussion about the long process that has gone on over the last few years to get to the current estimate and description of the options, explanation of how we got here today (details in posted minutes going back 2 years)
- Questions & discussion about current land use, orientation of the court considering sun position, ideal surface to optimize the location. Steven J. and Rob L. to assist PAC with the detailed execution of the court project.
- Discussion about how this project fits into the budget framework.
- Vote proceeds. Motion passed as Option B was voted by majority
  - **Option A: \$10,427** for 1 additional hoop (bringing the total to 2, a full court), painting of a key (0 votes)
  - **Option B: \$18,904** to install 2 new hoops (create a full additional court), plus full court lines (10 votes)
  - **Option C: \$29,331** to install 3 new hoops (completing 2 full courts) plus full lines for both courts (1 vote)
  - **Option D:** No playground refresh (0 votes)

**6.0 DPAC Update**

- Review of previous District PAC Meeting minutes:
  - 17 SD43 middle schools in SD43 are “BYOD” = Bring Your Own Device, discussion on guidelines for devices that would be suitable for students. 400 devices available for families requiring financial assistance
  - Discussion on PAC grants and auditing to drive awareness of the requirement to apply to receive the funds
  - More information on the DPAC website about events

**7.0 Events Update & Volunteering with PAC**

- **Upcoming events:**
  - **Year-end BBQ & Potluck** – May 24 – Splash machine will be built by a community parent. PAC has invited new K parents via email invitation
  - **Multi-Cultural Day** – May 29 & 31 – 10 countries planned. Performances will occur on May 29. Rotations on May 31
  - **Welcome to Kindergarten** – May 30 – Tanja to say a few words
  - **Zumba** – June: 1-week-long program for all classes
  - **Staff Appreciation Day** – Wednesday June 12<sup>th</sup>. Volunteers welcome.

**8.0 Treasurer's Report (Daniel absent with regrets; presented by Christine)**

- Approval of 2019/2020 Budget
  - Discussion
    - 360 students expected so need to adjust the estimated Gaming Grant
    - Suggestion to include a subtle donation jar at the Santa Breakfast to raise incremental funds
  - Joanne motioned to approve the budget; Rob seconded. All in favour.

- Chequing Account - Balance as of April 30 is **\$34,877.15**
- Savings Account – Balance on April 30 was **\$6,261.32**
- Gaming Account – Balance on April 30 was **\$19,092.55**
- Total PAC accounts on April 30 was \$60,231.02.
  - Pending payment of \$10,000.00 to Porter Elementary School for approved technology fund
  - Pending approximately \$1,200.00 for crosswalk flag investment

## 9.0 Elections of 2019/2020 PSPAC

- Christina is the electoral officer, no objections from attendees

### 9.1 Executive Positions

- Nomination for **Chair** is Tanja – nominated by Nicole, she accepts the nomination, canvassed 3 times for any additional nominations, there were none, all in favour
- Nominations for **Treasurer** is Daniel – nominated by Tanja by letter, he accepts, canvassed 3 times for any additional nominations, there were none, all in favour
- Nomination for **Co-Treasurer** is Tina – nominated by Steven, she accepts, canvassed 3 times for any additional nominations, there were none, all in favour
- Nominations for **Secretary** is Nicole – nominated by Tanja, she accepts the nomination, canvassed 3 times for any additional nominations, there were none, all in favour
- Nominations for **DPAC Rep** is Joanne – nominated by Tanja, she accepts, canvassed 3 times for any additional nominations, there were none, voted by secret ballot, all in favour
- Nominations for **Co-DPAC Rep** is Danielle – nominated by Joanne, she accepts, canvassed 3 times for any additional nominations, there were none, voted by secret ballot, all in favour

### 9.2 Non-Executive Positions – still seeking volunteers to fill the following positions. To be discussed moving forward

- Capital Projects Co-ordinator
- Communications Co-ordinator
- Munch-A-Lunch/Hot Lunch/Fruit&Veggie Coordinator (Shadow)
- Fundraising Co-ordinator
- Other

**Adjourn Meeting:** Meeting adjourned at 9:09. Rob motioned to adjourn the meeting. Seconded by Christine. All in favour.

**Next PAC Meeting: September 2019**

*Minutes submitted by Nicole Marcelin, PAC Secretary*