

Porter Street Elementary PAC

Meeting Minutes – September 16, 2019

Porter Street School – Staff Room

Meeting attended by: Tanja McAffer (E), Joanne Elsdon (E), Tina Corrado (E), Daniel Vasquez (E), Nicole Marcelin (E), Derek Passaglia (Principal), Christina Debruyn, Tina Olan, Brittany Petterson, Victoria Fung, Tia Poy, Amber Gardner, Cara Tambellini, Liz Teong, Hitomi Nunotani, Blair Poy

Quorum is met

Introduction

1.0 Commence Meeting: Tanja called the meeting to order at 7:21 pm. Introductions of all attendees.

2.0 Additions to agenda:

- Childminding requirements
- Body Science education

3.0 Adopt Previous Minutes – May 15th Minutes

- Joanne motioned; Tina C seconded. All in favour.

Business Arising

4.0 Principal's Report

- **School is in session!** 2 new staff members this year at Porter
 - 17 divisions, 44 staff, about 350 students makes Porter one of the largest elementary schools in SD43
 - In classes on Friday Sept 6; thank you to all staff for a quick transition to new classes
- **Technology Grant update:** \$10,000 of PAC fundraising money allowed purchase of various items for Porter school via the subsidy program, including: 10 Dell hybrid laptops for the computer room (to be used for classes on sign-out basis as well as for students with adaptive needs); 4 new desktops for library, connected to the smartboards; 5 high-performance hybrid laptops for the students working with EAs that need these; 14 iPads; 1 additional Smart TV for classroom learning; plus software to support students' learning (purchased in conjunction with SD43 grant funding)
- **Playground update:** The basketball courts are up! Many thanks to all involved. PAC to plan a ribbon cutting with media contacts to celebrate and communicate the contribution to the school & community. For schoolground stencils, PAC Parents plan on organizing a work party day (power washing, proper paints).
- **Lots of activities coming up!** Including: Cookie Social, Terry Fox Run fundraising campaign, After-School activities, PAC Fruit & Veggie, PAC Hot Lunch, Porter Soccer League (run by Mr. P.), Volleyball (run by Mr. P.)
- **Report Cards:** will be different this year. "My Education British Columbia" format using online login for parents to view student's progress. More details to come after upcoming staff training. Also, online attendance taken by teachers (this is new mandate from SD43 rolled Q2'19).

5.0 DPAC Update

- PAC 101 Orientation Night planned for October 2 in Gallery Room at Winslow Centre 1100 Winslow Avenue 6:45 (doors at 6:20). Seating limited. RSVP at <https://dpac43pacorientation2019.eventbrite.ca>
- Other events on various topics throughout the year; find out more at DPAC website

6.0 Events Update & Volunteering with PAC

- **Class Parent Representatives** – contact teacher or PAC exec if you would like to volunteer
- **Breakfast with Santa** – December 8th – confirmed date with Optimist Club & Santa. Volunteers needed at planning stage (soon) and also on the day-of. Please contact Hitomi to volunteer!
- **Craft Fair** – Vendors invited to propose their independent or home-based businesses. Idea proposed to feature a table with local High School students' creations for sale (or Porter Street students' items). Contact Nicole with vendor proposals
- **Free Pancake Breakfast** – March 13th proposed. Hitomi to check with Optimist Club for availability
- **QSP Fundraiser** – company has closed. No longer available
- **Porter Spirit Wear** – Daniel seeking support to manage the production & orders; currently proposing tshirts, hoodies, possibly sweatpants. Idea proposed to have student art featured on spirit wear (possible if a parent volunteer would like to spearhead this project).
- **PJ Nights** – volunteer coordinator needed
- **Financial Literacy Workshops** – CPA (Chartered Professional Accountants) organization offers free workshops to children or parents in schools (variety of topics). This has worked well at Glenayre Elementary. Derek to reach out to Principal Muxworthy for more feedback.
- **Hot Lunch** – Volunteers needed to help Christina/Co-coordinator to distribute
- **Popcorn Days** – Brandi will require additional volunteers on some Tuesdays 9-10:30
- **Publishing House** – Art program for ancient form of book binding that students can use with their teachers. Brittany requires parent volunteers. May be an open house this year to help educate families on Publishing House. For more information, please see: <https://www.youtube.com/watch?v=GHZXSqEcDM#t=13>
- **Other ideas:** Silent Auction Event (Amber & Cara volunteered to plan). Consider timing for potential event

7.0 Treasurer's Report

- Chequing Account - Balance as of August 31 is **\$26,399.30**
 - Will cover the completed basketball court estimated at \$18,904 and the technology grant \$10,000
- Savings Account – Balance on August 31 was **\$6,278.21**
- Gaming Account – Balance on August 31 was **\$12,161.20**
 - Once the Gaming Grant total is completed the money will be moved to the
- Total PAC accounts on August 31 was **\$44,838.71**
- Some challenges for parents entering Family Donations into system. Please contact Kathy Sather with any challenges as the system is a board-wide system.

8.0 Additions to Agenda:

- Childminding requirements: 12 and over; must have taken the babysitting course
- Body Science education – Joanne to investigate opportunity for PAC to support the theme throughout the grades

Adjourn Meeting: Meeting adjourned at 8:51. Nicole motioned to adjourn the meeting. Seconded by Joanne. All in favour.

Next PAC Meeting: October 21, 2019 at 7:15pm in the Porter Street School Staffroom

Minutes submitted by Nicole Marcelin, PAC Secretary