

Porter Street Elementary PAC Meeting Minutes – November 25, 2019

Porter Street School – Staff Room

Meeting attended by: Tanja McAffer (E), Joanne Elsdon (E), Tina Corrado (E), Daniel Vasquez (E), Nicole Marcelin (E), Christina Debruyne; Victoria Fung; Derek Passaglia (Principal),

Quorum is met

Introduction

1.0 Commence Meeting: Tanja called the meeting to order at 7:21 pm.

2.0 Additions to the Agenda

- None

3.0 Adopt Previous Minutes – May 15th Minutes

- Joanne motioned; Nicole seconded. All in favour

Business Arising

4.0 Principal's Report

- **Benefits of the Youth Credit Union Program**
 - Derek to introduce Staff to the concept
 - Grace can come in in January to kickstart the program with the support of the new Principal
- **Coquitlam Optimist Walk**
 - Great success! \$705 raised plus the winnings from Winfall Walker Prize, for a total of \$1.....
- **New Report Card format**
 - Paperless by the end of the 2019-2020 School Year
 - Will be accessible by MyEducation website (including teacher feedback, absences, etc)
 - More details to come including consent forms to parents etc.
- **Transition**
 - New Principal will be named publicly on the SD43 website on December 11
 - Tentative plan to connect new Principal to meet the Staff prior to the official transition date
 - New Principal to introduce themselves to PAC at the January 20 PAC meeting
- **Derek's Final Report**
 - Thank you

5.0 Vote on expenditures presented at October 21 meeting:

- **Technology Fund:** Request of up to \$10,000 of PAC fundraising money to allow purchase of additional iPads, PC student laptops and the necessary software and accessories. This hardware and software would go towards supporting our students who struggle with written output challenges and would benefit from voice to text software.
 - **Joanne moved to approve request of up to \$10,000. Christina seconded the motion. All in favour. Motion passes.**
- **Body Science:** Incremental amount of \$22.50 to meet full expected cost of the program (including Parents Info Session and Student Sessions). Total cost is \$1,522.50.
 - **Nicole moved to approve request of \$22.50. Tina seconded the motion. All in favour. Motion passes.**

6.0 Capital Projects

- PSPAC still seeking a Capital Projects Coordinator
- Habitats Playgrounds (HP) would like to come to do a presentation on playground innovation
- Derek to contact Purchasing to confirm if HP is on the approved vendor list
- investigate available playground grants at the DPAC website; interest expressed in pursuing accessible playground options for Porter

7.0 Emergency Kits

- Require 2 volunteers to check the kits to compare with current approved items list, check inventory, expiry dates, adhesives on bandages etc.
- Based on the approved list, need to confirm if the current budget sufficient for the required items?
- Joanne to check with previous manager on suggested process to facilitate

8.0 DPAC Update

- DPAC Meeting held October 30:
 - Treasury best practices reviewed

- Vaping discussed as a health concern and SD43 will be working with Fraser Health to provide educational materials for Grades 5 to 12
- New school to be built on Burke Mountain with the goal of becoming the greenest school in Canada
- Concept of Restorative Practices discussed and how it can be incorporated in schools
- Coquitlam Teachers Association will be re-categorizing what Special Needs are
- **Mental Health First Aid for Parents** held Wednesday November 13th
 - Presentation on how to best support an individual with mental health concerns
- Upcoming event topics may include additional content on Vaping, Parents' Screentime. Events are free but fill up fast.
- Next meeting planned for Wednesday November 27 and January 29 in Gallery Room at Winslow Centre 1100 Winslow Avenue 6:45 (doors at 6:20)

9.0 Events Update & Volunteering with PAC

- **Porter Spirit Wear** – Spirit Wear campaign now closed on Munchalunch. Did not meet minimum order for all items so the order period will be re-opened for a short window to attempt to meet the minimums. Delivery estimated first week of December.
- **Breakfast with Santa** – December 8th – demand exceeds supply. Consider 2 seatings for 2020? It's not too late to volunteer – please contact Hitomi.
- **Craft Fair** – Vendors invited to propose their independent or home-based businesses. 9 tentative vendors including 2 Porter Street students' items. Nicole to send out vendor invitations.
- **PJ Nights** – Rob volunteered to coordinate PJ Night with support from other parents. PSPAC Exec to provide a checklist. Suggested date?
- **Free Pancake Breakfast** – March 13th to be confirmed with Optimist Club. Tanja to confirm event with the new Principal

10.0 Treasurer's Report

- Chequing Account - Balance as of October 31, 2019 is **\$38,714.14**
 - Pending debit for SD43 invoice of basketball court project
- Savings Account – Balance on October 21, 2019 was **\$6,286.81**
- Gaming Account – Balance on October 21, 2019 was **\$19,498.20**
- Total PAC accounts on October 21, 2019 was **\$64,499.15**

Adjourn Meeting: Meeting adjourned at 8:50. Joanne motioned to adjourn the meeting. Seconded by Nicole. All in favour.

Next PAC Meeting: January 20, 2019 at 7:15pm in the Porter Street School Staffroom

Minutes submitted by Nicole Marcelin, PAC Secretary