

# Porter Street Elementary PAC

## Meeting Minutes for November 18, 2020

### Location: ZOOM MEETING

<https://sd43-bc-ca.zoom.us/j/66601208964?pwd=bTdjZGlqYTdGYm94K1N1N1hZNkpVZz09>

### Attendees (37)

Ashif Jiwa Principal, Nicole Marcelin PAC Chair, Joanne Elsdon DPAC Rep, Elishiba Muturi DPAC Rep, Jenn Faccin PAC Secretary, ABDAC, Ali Hosseini, Alice Z, Alison Janes, Bobby Kataria, Brian Burnell, Christine Segaric, Donald's iPad, Galaxy Tab A (8.0", 2019), Hitomi, iPad (2), Isana, James Conedera, Jessica Liao, Joanne's iPhone, Jodi Frisk, Karen, Karen Bhartu - Emmy's Mom, Kayla, Kristina, Laura Zieffie, Lauren, Pati Cornwall, Pcornwal, Riley, Sarah Bollozos, Shannon, Tiffanie Tromp, Tina Olan, TKim, TL Dunlop, Victoria Nalugwa, Yinan Wang, Zife.

### Quorum is met

### Introduction

**1.0 Commence meeting:** Nicole called the meeting to order at 7:04pm. Introduction and welcome with brief comments on the potential need to allow more time for Mr Jiwa's report to address the recent Covid-19 exposure notice.

**2.0 Adopt previous minutes** – September 17, 2020

- a. Jenn motions to adopt previous minutes, Elisheba seconded. Previous minutes adopted.

**3.0 Additions to agenda**

- a. No additions to the agenda.

### Business Arising

**4.0 Principal's Report (7:09pm)**

- a. **Addressing the Covid-19 exposure issue:** Fraser Health notified parents on November 18<sup>th</sup> that there was an exposure of Covid-19 at Ecole Porter Street Elementary on November 12<sup>th</sup> and 13<sup>th</sup>. Cleaners were sent by the district at 7pm on Sunday the 15<sup>th</sup> to thoroughly clean the school. Cases have been isolated and there is no direct exposure risk at this time. Fraser Health will contact anyone who may have been exposed. There's a link on the notice that was sent home that explains exactly how the contact tracing works. At this point we need to wait for further information from Fraser Health – no news is good news.

i. **Questions:**

1. How long does it typically take the tracers from the Fraser Health Authority to contact the individuals who are affected by this?
    - a. From Joanne Elsdon to Everyone (via text): I work in Fraser Health and at last check there were about 5-6 days behind.
  2. Will we be notified when the contact tracing is complete?
    - a. Try to trust in the process and know that if your child is someone who needs to self-isolate you will be notified. Students are working really hard to remember to keep distance and doing their hand washing well. We're sticking to our protocols and keeping our spirits up. Families that want to be on the transition program can be added to it and it is fluid. We're trying to support everyone as best we can to their level of comfort.
- b. Playground Improvements:** The expected delivery date is in three weeks. They're ahead of schedule but weather has been a recent factor.

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- c. **Remembrance Day Assembly:** Our virtual assembly presentation was a success. Students in school and at home viewed a special presentation from their own classrooms and homes.
- d. **Christmas Concert:** Will be in a similar format to our Remembrance Day.
- e. **Theme Days:** There will be more theme days with information to come.
- f. **Terry Fox Days:** Our fundraising goals for the Terry Fox Foundation were reached so Mr Jiwa will be dressing up in fun costumes and the students will have a 2<sup>nd</sup> recess on Friday if the weather is good.
- g. **Annual Food Drive:** We are unable to hold our annual food drive due to Covid-19 restrictions so we would like to come up with other opportunities to provide for the community. More information will be coming.
- h. **French Immersion Program Changes:** None of our families have been affected by the recent change to the French Immersion boundary map – it has remained the same except for a small sliver of the map.
- i. **Teacher Gifts:** We are researching the options considering Covid-19 restrictions and will send more information in coming days

### 5.0 Proposals, Voting, and Discussion on Budget Items: (7:45pm)

- a. **Crosswalk Safety Program:** Joanne motions to vote on this item on January 18<sup>th</sup>. Hitomi seconds the motion.
- b. **Curriculum Enhancement Fund:** This fund is commonly known as the “Field Trip Fund” but is not limited to field trips and the funds can be used for any curriculum enhancement teachers may want to provide in their classrooms.
- c. **Fund Raising:** We engage in ongoing fundraising efforts to provide supplemental educational items like classroom iPads and playground improvements.
  - i. **Bottle Drive via the Return It Express Program**
    - 1. If you’re returning bottles please consider contributing to the school’s Return It Express Account (ID: 6049364296 – the school’s phone number). The process is contactless: Bag empty bottles in a clear plastic bag, label each bag with the school’s label (print one or more labels at any Return It Depot label kiosk), leave them at the depot and they will take care of all the sorting and counting and deposit the funds automatically to the Porter PAC’s account.
  - ii. **Mabel’s Labels**
    - 1. If you’re ordering labels this year from Mabel’s Labels you can help raise funds for Porter at the same time. Families wanting to contribute to PSPAC through Mabel’s Labels can select the option to "Support a Fundraiser" and choose "Ecole Porter Street (Coquitlam)" from the drop-down menu. No deadline, no minimum for free standard shipping, individual orders.
- d. **Body Science**
  - Saleema Noon provides sexual health education for elementary school age students. There is now a virtual model due to Covid-19 restrictions where each class gets a virtual lesson with a live educator. Prior to any presentation parents will be asked to provide consent for their student to attend. There is a parent information session that will also be provided virtually ahead of the student component.
- e. **Other Fundraising/Upcoming Events**
  - Grade 5 students just got their hoodies and they’re very excited about it. The remaining spirit wear order will be arriving soon. An email will be sent once we get have a firm date. Porter branded asks could possibly be coming soon as well.

### 6.0 DPAC Update : (7:35pm)

## **Porter Street Elementary PAC Meeting Minutes for November 18, 2020**

- a. **PAC Constitution and Bylaws:** Our PAC constitution & bylaws may need to be updated to fit the needs of the school soon. We have one year remaining on our existing constitution and bylaws as they must be updated every five years.
- b. **Directions 2025:** There are some upcoming revisions to the Directions 2020 program that will form the basis for the Directions 2025 program. Parents can find details on the SD43 website as they become available: [www.sd43.bc.ca/Board/Vision/Documents/Directions2025.pdf](http://www.sd43.bc.ca/Board/Vision/Documents/Directions2025.pdf)
- c. **Upcoming DPAC Educational Sessions:**
  - i. Nov 25<sup>th</sup> at 7pm - Dr. Melanie Badali, psychologist for Anxiety Canada. Meeting ID: 655 4040 5881  
Passcode: 46hpEYZ+
  - ii. Dec session date TBA - Follow up on the Mindshift app which helps monitor and manage anxiety.
- d. **Issues of Race and Equity within PACs:** DPAC member-at-large Tara Lyons in convening a group to address issues of race and equity within PACs. Please reach out via email if interested in contributing:  
[Member3@dpac43.ca](mailto:Member3@dpac43.ca)

### **7.0 Treasurer's Report (8:09pm)**

- a. Checking Account – Balance **\$24,529.34**
- b. Savings Account – Balance **\$6,313.16**
- c. Gaming Account – Balance **\$15,759.22**
- d. Total PAC Account Balance **\$46,602.38**
  - i. \$6000 set aside for Earthquake kit.
  - ii. \$10,000 set aside for Playground Enhancement.

### **8.0 Additions to Agenda (8:13pm)**

- a. No additional items. If a need arises for an additional PAC meeting before the scheduled meeting in January please reach out to any PAC executive member. Please reach out to Mr Jiwa if you have any concerns about anything at all.

**Adjourn Meeting:** Meeting adjourned at 8:15pm. Joanne Elsdon motioned to end the meeting. Seconded by Alison Janes.

**Next PAC Meeting: Tuesday, January 19, 2021 @ 7:00pm via Zoom invitation to be issued by Ashif Jiwa.**

*Minutes submitted by Jennifer Faccin, PAC Secretary*