

Porter Street Elementary PAC

Meeting Minutes for September 21, 2020

Location: ZOOM MEETING

<https://sd43-bc-ca.zoom.us/j/66601208964?pwd=bTdjZGlqYTdGYm94K1N1N1hZNkpVZz09>

Meeting ID: 666 0120 8964 Passcode: 883288

Attendees (38)

Ashif Jiwa Principal, Nicole Marcelin PAC Chair, Tanja - PAC Treasurer, Jenn Faccin PAC Secretary, Joanne Elsdon DPAC Rep, Elishiba Muturi - DPAC Rep, Angie Lee, Bobby Kataria, Brianne, Carl Abdallah, Charlie, Christine Segaric, Cindy, iPhone, James, Jessica Wilkinson, Jodi Frisk, Katherine's iPad, Kim B, Kim Sivak, Kimberly Frey, Mareija Eskelinen, Megan Brown, Michael Caustin, Mike, Nicole, Silviya Rankova, Stephanie Doyle, Stevan Bozanich, Steve Janes, Tammy Craik, Teresa, Tina, Tina Olan, TL Dunlop, Victoria Nalugwa, Yasmin's iPhone.

*Due to a technical error complete names and contact information were not secured for this meeting.

Quorum is met

Introduction

1.0 Commence meeting: Nicole called the meeting to order at 7:01pm. Introductions of returning and new executive members.

2.0 Adopt previous minutes – June 17, 2020

- a. Tanja motions to adopt previous minutes, Joanne seconded. Previous minutes adopted.

3.0 Additions to agenda

- a. Question from parent: Do we have a Facebook group?

Business Arising (7:10pm)

4.0 Principal's Report

- a. **Short Intro from Ashif Jiwa:** Took over as Principal just before our Covid-19 measures began at the beginning of Spring Break. Dedicated educator with previous experience as a teacher and principal. Working hard to make it memorable and enjoyable.
- b. **Playground Improvements:** Wonderful news to share! We have received a playground grant from the Provincial Government's Playground Equipment Program (PEP) of \$125,000 for our playground improvements. It will include inclusivity aspects for our students and our larger community. The plan looks amazing and there will be more information to come. Planning for some rubberized flooring. Timeline has been bumped up to November!!
- c. **School is in Session:** Start-up transition has been smooth. 348 students registered, about 300 regularly on site. Students are handling the new procedures well. There is a lot of time spent washing hands. We are fortunate that every class has a sink. Increased custodial time to two full time people to handle increased surface disinfection.
- d. **Updated Daily Health Check Form:** The form has changed to reflect CDC updates for Covid-19 – parents/guardians please fill out the new form on KevCash online.
- e. **Personal Protective Equipment for Kids:** wearing PPE is a personal choice for students. CDC says elementary schools don't need to wear masks. Staff must wear masks in high traffic areas – essentially whenever not in classrooms.
- f. **Open to any questions:**
 - District Pro D days are the only ones listed on the school website?
 - All Pro D days should be listed.
 - Are school photos coming up soon?
 - They were scheduled for September but the district asked to postpone – possibly November.
 - Is it time to return Porter school library books that we may have OVER the summer?
 - Yes please send them back now.

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5.0 Upcoming Events, Projects & Updates: (7:35pm)

a. PAC Website Updates

- Jenn Faccin will be updating the PAC website and will include all fundraiser information.

b. Spirit Wear

- Launching new spirit wear line with great new logo. 3 styles printed on Authentic T-Shirt Company garments - Hooded Pullover, Performance Baseball T with 3/4 sleeves, and T-Shirt. Tanja is measuring the actual shirt dimensions with the sizes so parents will know what to order.

c. Mabel's Labels

- If you're ordering labels this year from Mabel's Labels you can help raise funds for Porter at the same time. Families wanting to contribute to PSPAC through Mabel's Labels can select the option to "Support a Fundraiser" and choose "Ecole Porter Street (Coquitlam)" from the drop-down menu. No deadline, no minimum for free standard shipping, individual orders.

d. Family Donations

- There will be a new format for family donations and no suggested donation during this financially unpredictable time. Donations can be made through the School Cash Online system.

e. Other Fundraising/Upcoming Events

- Grade 5 hoodies – grad year for the Grade 5's. Can we order through the same company?
 - Mr Jiwa: Grade 5 graduation hoodies are in the works. More info to come.
- Does the school have an account for the bottle recycling program that parents can print labels out and drop off bottle donations? Jenn will set this up and connect to our DPAC account.

6.0 DPAC Update: (7:45pm)

- a. DPAC overview: meets once a month. Oct 7 is the first one, which will be held on Zoom, details to come. They usually have a lot of excellent speakers but this will be a different year. Joanne or Elishiba will inform us of upcoming topics that may be of interest. Anyone can go to DPAC meetings - contact Joanne Elsdon for more information.

7.0 Treasurer's Report (7:50pm)

- a. Checking Account – Balance **\$25,018.09**
- b. Savings Account – Balance **\$6312.08**
- c. Gaming Account – Balance **\$8681.38**
- d. Total PAC Account Balance **\$40,000**
- e. \$1430.39 outstanding in cheques issued to parents/guardians from hot lunch refunds that have yet to be cashed. Please contact Tanja McAffer about hot lunch refunds.
- f. \$6000 to be spent replacing Earthquake kit.
- g. \$10,000 to be spent towards new playground equipment.

8.0 Additions to Agenda (8:00pm)

- a. Social Media groups or connections. Do any exist? Specifically is there a Porter Parents Facebook group?
 - None that we know of or have been maintaining.
 - We'd need to have moderators to maintain decorum.

Adjourn Meeting: Meeting adjourned at 8:14pm. Joanne motioned to end the meeting. Seconded by Tanja.

Next PAC Meeting: Wednesday, November 18, 2020 @ 7:00pm via Zoom invitation to be issued by Ashif Jiwa.

Minutes submitted by Jennifer Faccin, PAC Secretary