

Porter Street Elementary PAC
Annual General Meeting - Meeting Minutes for May 11, 2021

We acknowledge that we live, work, and play on the occupied, unceded, and traditional territory of the kwikwəwakwam (Kwkwetlem), Katzie, Stó:lō (Sto:lo), xʷməθkʷəy̓əm (Musqueam), sel̓ilwítulh (Tsleil Waututh), Qayqayt (Kay-Kite), and skwxwú7mesh (Squamish) Coast Salish peoples.

Location: ZOOM MEETING

Attendees (15)

Ashif Jiwa Principal, Nicole Marcelin PAC Chair, Tanja - PAC Treasurer, Jenn Faccin PAC Secretary, Joanne Elsdon – DPAC Representative, Elisheba Muturi - DPAC Rep, Paraskevi Tsahtsirir - Fundraising Coordinator, Anne, Hitomi Nunotani, Laura Ziefflie, Maryam, Olan Family, Steve Janes, Tina, Victoria Nalugwa

Quorum is met

Introduction

1.0 Commence meeting: Nicole called the meeting to order at 7:05pm.

- a. Indigenous land acknowledgement.
- b. Introductions of executive members.

2.0 Adopt previous minutes – March 10, 2021

- a. Tanja motions to adopt previous minutes, Joanne seconded. Previous minutes are adopted.

3.0 Additions to agenda

- a. No additions to the meeting.

Business Arising

4.0 Porter Street PAC – Our Year in Review! (7:14)

- a. **Fruit & Veggie Program** – thank you Tiffany for keeping this program running.
- b. **New Fundraisers** – thank you Paraskevi for all these fabulous and successful fundraiser initiatives.
- c. **Parent Education Night** – thank you Elisheba and Joanne for bringing this to our parent group and larger community. There's a version of the digital awareness presentation on the DPAC site:
<https://dpac43.ca/documents-page/presentations/>
- d. **Parent Resources** – thank you again Joanne and Elisheba for assembling all these reliable resources for parenting through the school years.
- e. **Crosswalk Flags** – thank you Danielle for your efforts in bringing this safety project to life.
- f. **KM Club** – thank you Laura for the great work in turning this club into a fully functional virtual program. The kids are super excited still to earn their charms.
- g. **Body Science** – thank you to all
- h. **New Panther Spirit Wear** – thank you to Mr Jiwa for putting the great new logo together.
- i. **Website** – thank you to Jenn for digging in to the website.
- j. **South Playground** – thank you to Mr Jiwa for championing this initiative.
- k. **Zoom PAC Meetings** – some good things have also come out of this new way of operating and we've had increased participation in PAC meetings we think because of it.

Porter Street Elementary PAC
Annual General Meeting - Meeting Minutes for May 11, 2021

5.0 Principal's Report (7:10)

- a. **Staffing** – No teaching staff layoffs this year. There will be two maternity leaves to be covered.
- b. **Calendar/Bell Schedule** – two bell schedules requested. 1 being regular bell schedule 8:54am in, dismissed at 2:53pm, and plan B with cohorts. 179 school days next year, and 180 days are required so there will be an extra minute per day to meet the requirements.
- c. **Thank You** – Laura KM Club is humming along beautifully, Paraskevi for the awesome Me-n-Ed's fundraiser.
- d. **Letter Grade Marking** – We are moving to a letter grade less school for 2021-2022. Proficiency scale will be adopted for all students K through grade 5.
- e. **Grade 5s Leaving Ceremony**
 - i. No spectators are permitted for the ceremony and it will be all virtual.
 - ii. There might have been money left over in accounts from previous years but there wasn't any left from last year but the school will fund whatever is needed and no students will go without.
- f. **Library** – conversion to the library as a learning space has been completed now and we're excited to welcome students into the space to engage with learning materials in new and different ways.
- g. **Sports Day** – will be happening as a sports week, unfortunately we won't be able to have any parents or the larger community involved.

6.0 Proposals, Voting, and Discussion on Budget Items (7:40)

- a. Vote: **Playground Upgrade Enhancement**: \$10,000 was spent to enhance the recently upgraded South Playground area within the 2020/2021 budget. **\$2,935.00** requested to cover the cost of the slide on the upgrade enhancement.
 - i. Votes for: 8
 - ii. Abstained Votes: 2
- b. Vote: District provides a **"Technology Grant"** subsidy program for technology investments. **\$10,650.00** requested toward a new bank of laptops and upgrade to the iPad bank for in-class use.
 - i. Votes for: 12
 - ii. Abstained Votes: 2

7.0 Ongoing and Upcoming Events, Projects and Updates: (7:50)

- a. **End-of-year Teacher Thank You Event/Gift – Wednesday June 2nd**
 - i. We have collected \$968 in donations for thank-you event/gift. We can order flowers, lunch, and cookies (Stephanie Campbell offered to make these cute teacher themed cookies for our teachers at a discount – thank you Stephanie!).
 - ii. Volunteers needed to make or print out cards for the teachers – contact Hitomi: hitomi.nunotani@gmail.com.
 - iii. Volunteers needed on the day to arrange flowers and put out meals and treats on the presentation table – contact Hitomi: hitomi.nunotani@gmail.com.
- b. **Fundraising**
 - i. **Me-n-Ed's** – Fabulous results we exceeded our \$1000 goal and earned \$1060 total.
 - ii. **Meridian Meats** – \$25, \$50, \$100, \$250 value cards, 30% earned by the school on collection from the parents. Using School Cash Online parents will purchase cards and we collect those funds write a cheque to Meridian Meats less 30% and Meridian produces the gift cards for us.
 - iii. **Return-It Depot** – Ongoing efforts
 - iv. **Mabel's Labels** – Ongoing efforts
- c. Other Fundraising/Upcoming Events TBA

Porter Street Elementary PAC
Annual General Meeting - Meeting Minutes for May 11, 2021

8.0 General Elections: (8:00)

- a. Electoral Officer for this vote: Steve Janes
- b. Executive Positions
 - i. Chair –
 - 1. Tanja nominated Nicole, Nicole accepted. All in favour unanimously
 - ii. Treasurer (Co-role) –
 - 1. Tanja nominated Paraskevi, Paraskevi accepted, unanimously adopted.
 - 2. Paraskevi nominated Tanja as Co-Treasurer to aid in transfer of power as it will be Tanja's last year at Porter.
 - iii. Secretary
 - 1. Tanja nominated Jenn, Jenn accepted. All in favour: unanimously adopted.
 - iv. DPAC Rep (Co-role)
 - 1. Joanne nominated Elisheba, All in favour: unanimously adopted.
- c. Non-executive Positions
 - i. Fundraising Coordinator - Paraskevi T
 - ii. Fruit & Veggie Coordinator - Tiffanie T
 - iii. Events Coordinator - Hitomi N
 - iv. KM Club - Laura Z
 - v. Capital Projects Coordinator – Call for volunteers – talk to any PAC Executive member or use our PAC website contact form.
 - vi. Communications Coordinator – Call for volunteers – talk to any PAC Executive member or use our PAC website contact form.
 - vii. Munch-A-Lunch/Hot Lunch Coordinator – Call for volunteers – talk to any PAC Executive member or use our PAC website contact form.
 - viii. Publishing House – Call for volunteers – talk to any PAC Executive member or use our PAC website contact form.
 - ix. Earthquake Kit Coordinator – Call for volunteers – talk to any PAC Executive member or use or PAC website contact form.

9.0 DPAC Update: (8:20)

- a. Parent Ed Event co-hosted April 27- Digital Awareness for Parents
- b. Recap from April 28 meeting – Focus on Trades (Future jobs, work opportunities etc.)
- c. Upcoming DPAC events:
 - i. May 13 - Parent Ed Event – TransLink & Vancouver Animation School
 - ii. May 26 - DPAC Annual General Meeting and Elections
- d. All meetings currently virtual, usually at 7pm. Learn more & register at www.dpac43.ca
- e. Donations directly to the PAC are difficult because PACs can't issue tax receipts.
- f. Please consider using debit cards to make donations through Kev Cash as there is a percentage lost to user fees if a Credit Card is used.

Porter Street Elementary PAC
Annual General Meeting - Meeting Minutes for May 11, 2021

10.0 Treasurer's Report: (8:30)

- a. Current Standing
 - i. Chequing: \$12,509.20
 - ii. Savings: \$6,315.78
 - iii. Gaming Account: \$15,752.38
 - iv. Account total: \$34,577.36
- b. Review Proposed 2021-2022 Budget & Approval
 - i. Nicole moves to adopt the proposed budget
 - 1. All in favour: Motion passes unanimously

11.0 Additional Items: (8:45)

- a. Mr Jiwa received a call from a community member named Ken on Friday who wanted to benefit our students and he made a hundred dollar donation to support students that may be in need.

12.0 Adjourn Meeting: (8:47)

- a. Tanja motions to adjourn the meeting, Jenn seconded. Meeting is adjourned.